1)	DANIEL E. LUNGREN, Attorney General of the State of California JEANNE C. WERNER (State Bar No. 93170)
3	Deputy Attorney General Department of Justice
4	2101 Webster Street, 12th Floor Oakland, California 94612-3049 Telephone: (510) 286-3787
5	Attorneys for Complainant
6	Accorneys for complainant
7	BEFORE THE
8	BOARD OF ACCOUNTANCY DEPARTMENT OF CONSUMER AFFAIRS STATE OF CALIFORNIA
10	
11	In the Matter of the Accusation ) NO. AC-96-18 Against:
12	NORMAN POPLOWITZ ) <u>DEFAULT DECISION AND</u>
13 14	4950 Haverhill Commons ) ORDER OF THE BOARD  Circle, #24 ) West Palm Beach, FL 33417 )
15	Certified Public Accountant )  Certificate No. 42803
16	Respondent. )
17	)
18	STATUTES  STATUTES
19	1. The California State Board of Accountancy of the
20	Department of Consumer Affairs ("Board") is authorized to revoke
21	respondent's Certified Public Accountant Certificate pursuant to
22	section 5100 of the California Business and Professions Code,
23	which provides that the Board may revoke, suspend or refuse to
24	renew any permit or certificate issued by the Board.
25	2. California Government Code section 11506(b)
26	provides, in pertinent part, that the respondent shall be

27 | entitled to a hearing on the merits if he files a notice of

defense, and any such notice shall be deemed a specific denial of all parts of the accusation not expressly admitted. Failure to file such notice shall constitute a waiver of respondent's right to a hearing, but the agency in its discretion may nevertheless grant a hearing.

- 3. California Government Code section 11520(a) provides, in pertinent part, that if the respondent fails to file a notice of defense or to appear at the hearing, the agency may take action based upon the respondent's express admissions or upon other evidence and affidavits may be used as evidence without any notice to respondent.
- 4. Business and Professions Code section 5100 authorizes the Board to impose discipline upon a licensee based upon unprofessional conduct, including for the reasons specified therein as well as for violations of the Accountancy Act or the Board's rules and regulations.
- 5. Section 5107 provides, in part, that the Board may request the administrative law judge, as part of the proposed decision in a disciplinary proceeding, to direct any holder of a permit or certificate found in violation of section 5100(c) to pay to the Board all reasonable costs of investigation and prosecution of the case, including, but not limited to, attorney's fees.
- 6. Under California Business and Professions Code section 118, the suspension, expiration, or forfeiture by operation of law of a license issued by the Board, or its suspension, forfeiture, or cancellation by order of the Board or

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by order of a court of law, or its surrender without the written consent of the Board, shall not, during any period in which it may be renewed, restored, reissued, or reinstated, deprive the Board of its authority to institute or continue a disciplinary proceeding against the licensee upon any ground provided by law or to enter an order suspending or revoking the license or otherwise taking disciplinary action against the license on any such ground.

### JURISDICTION AND FINDINGS OF FACT

#### Jurisdiction

- 7. On or about May 10, 1985, Certified Public
  Accountant Certificate No. 42803 was issued by the Board to
  Norman Poplowitz ("respondent"). The certificate expired on
  April 1, 1994, and was delinquent until respondent's renewal form
  and fee were processed on April 23, 1994. At that time, his
  certificate renewal was denied and he was issued a 150-day
  temporary license pursuant to Welfare & Institutions Code section
  11350.6. The temporary license expired on September 20, 1994,
  and the CPA certificate was, and remains suspended by the terms
  of Welfare Institutions Code section 11350.6, effective September
  20, 1994.
- 8. On or about April 30, 1996, Complainant Carol B. Sigmann, in her official capacity as Executive Officer of the Board, filed Accusation No. AC-96-18 against Norman Poplowitz. A copy of the Accusation is attached hereto as Annex A and incorporated herein as though fully set forth.
  - 9. On or about May 2, 1996, Patricia Mota, an

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employee of the Office of the Attorney General, sent by regular mail a copy of Accusation No. AC-96-18, Statement to Respondent, Government Code sections 11507.5, 11507.6, and 11507.7, the Notice of Defense form, and a Request for Discovery, to respondent's address of record with the Board, which, effective September 1994, was and is 4950 Haverhill Commons Circle, #24, West Palm Beach, FL 33417. In or about May 1996, the aforementioned documents were returned to the Office of the Attorney General marked "Returned to Sender" and "Attempted - Not Known" by the USPS and "Not at This Address!".

On or about May 21, 1996, Ms. Mota again served the above-described "accusation package" by mailing it to respondent at the above-described address of record by certified mail. or about June 25, 1996, the aforementioned documents were returned to the Office of the Attorney General marked "Refused" by the U.S. Postal Service.

The above-described service was effective as a matter of law pursuant to the provisions of California Government Code section 11505, subdivision (c).

Respondent has failed to file a Notice of Defense within 15 days after service upon him of the Accusation and therefore waived his right to a hearing on the merits of Accusation No. AC-96-18.

#### Findings of Fact

Pursuant to its authority under Government Code section 11520, and based on the evidence before it, the Board finds that:

> Respondent practiced as a certified public 11.

accountant in the state of California. His address of record as reflected on his letterhead, and in Board records prior to September 1994, was: Norman Poplowitz, Certified Public Accountant, 10 Carnelian Way, San Francisco, California 94131, Telephone: 415-550-7000.

- 12. Respondent failed to file client Hanson's 1993 income tax returns. Respondent withheld the records necessary for Mr. Hanson to obtain representation elsewhere.
- 13. Respondent failed to provide accounting services, that is, he failed to produce financial statements, for client A.J. Christian's Fine Jewelers. Respondent withheld the company's books and records. The services were prepaid with jewelry from the client's store.
- 14. Respondent failed to file client Vavasour's 1993 income tax returns. Respondent withheld the records necessary for Vavasour to obtain service elsewhere.
- 15. Respondent failed to file client Dunn's 1991 personal and related non-profit corporation income tax returns. Respondent billed Ms. Dunn and received payment for these services, but failed to provide her with the returns.
- 16. Respondent failed to file an amended corporation income tax return for client Chubak for the fiscal year ended June 30, 1990. Respondent withheld the records necessary for Mr. Chubak to obtain service elsewhere.
- 17. Respondent grossly understated client Rosenthal's estimated tax payments for the tax year 1992, causing penalty assessments totaling \$800.

18. Respondent failed to perform tax services for which he had been engaged in February 1991 by Chester Manning. When asked, beginning in 1992, to return the taxpayer's records, respondent failed to respond to the request.

- 19. In or about June 1994, respondent closed his accounting office in California and moved to West Palm Beach, Florida, where he obtained an unpublished telephone number. He failed to notify his clients of his whereabouts and neither made arrangements to continue his representation of them, nor did he withdraw from his representation of them.
- 20. Respondent failed to change his address of record with the Board until September 1994--and then only after Board investigators had, through their investigative efforts, located and contacted him in Florida.
- 21. A subsequent attempted contact by letter sent by a Board representative to a Florida address obtained from the Monterey County District Attorney's office resulted in no response from respondent.
- 22. On July 3, 1993, respondent was required to attend an Administrative Committee Investigative Hearing (ref. Code section 5020) and was ordered, based upon deficiencies detected in the committee's review of a compilation report submitted by the licensee, to complete specific continuing education in order to contribute to his professional competence. Pursuant to Board Rule 87.5(a)(2) and (3), respondent was ordered to complete 24 of his required 80-hour continuing education requirement for the licensing period April 1, 1992 through March 31, 1994, by

December 31, 1994, in the following areas:

Financial Preparation for Non-public Entities: 8 hours;
FASB Update: 8 hours; and

Respondent was provided forms on which to report course participation.

Compilations and Reviews: 8 hours.

- 23. Respondent failed to submit evidence to the committee that he had completed the ordered continuing education. The evidence was not even forthcoming after two notices in 1995 that the evidence had not been received. Further, respondent failed to produce the evidence at a subsequent appearance before the committee in April 1995.
- 24. At the time of this decision, the Board's costs of investigation and prosecution of this matter are \$\frac{15.910.39}{}.

### Findings in Aggravation of Penalty

- 25. Respondent's failure to timely perform services and his failure to return client records seriously compromised his clients' ability to obtain services elsewhere, as well as resulting in penalties and other financial harm to clients.
- 26. Respondent failed to respond to the Board as it was investigating the complaints of several of his clients, compromising the Board's ability to mitigate or ameliorate the damages being suffered by his clients.
- 27. Respondent failed to change his address of record with the Board, exacerbating injury to his clients and hampering the Board's efforts on their behalf.
- 28. Respondent callously disregarded his client's interests, evidenced by his failure to properly store, and

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failure to return, client records and by his inability to locate some of those records to date.

Respondent abandoned his clients mid-engagement with no notice to them, seriously compromising his clients' interests and evidencing his total disregard of his professional responsibility toward them.

## DETERMINATION OF ISSUES

- Respondent is subject to disciplinary action pursuant to section 5100 of the California Business and Professions Code as established in the jurisdictional findings in paragraphs numbers 7 through 10, above.
- Respondent is subject to disciplinary action pursuant to section 5100(c) of the California Business and Professions Code on the grounds of gross negligence by reason of the Findings of Fact numbers 11 through 20, in that, with respect to each of the clients and with respect to all of them, respondent's conduct in failing to represent his clients and failing to complete work he had contracted to perform constitutes an extreme departure from the standard of practice, in each instance and in all of them, and cause for revocation has thereby been established, separately and severally.
- Respondent is subject to disciplinary action 3. pursuant to section 5100 of the California Business and Professions Code on the grounds of unprofessional conduct by reason of the Findings of Fact numbers 11, 12, and 14 through 20, because of his failure to observe professional standards and properly represent and provide services with respect to clients

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Hanson, Vavasour, Dunn, Rosenthal, Manning and Chubak, and cause for revocation of respondent's license has thereby been established, separately and severally.

- Respondent is subject to disciplinary action pursuant to section 5100(h) of the California Business and Professions Code by reason of the Findings of Fact numbers 11 through 20, in that he breached his fiduciary responsibility with respect to each of said clients, and cause for revocation of respondent's license has thereby been established, separately and severally.
- Respondent has engaged in unprofessional conduct 5. under section 5100(f) of the California Business and Professions Code in conjunction with Code section 5037(b) and Board Rule 68 for his failure to return, and his unlawful retention of the records of each of the clients, by reason of the Findings of Fact numbers 11 through 14, 16, 18, and 19 above, and cause for revocation has been established, separately and severally.
- Respondent has engaged in unprofessional conduct under section 5100(c) of the California Business and Professions Code, by reason of the Findings of Fact numbers 11 through 16, 18 and 19 above, in that his conduct in abandoning each of his clients constitutes an extreme departure from the standard of practice, and cause for revocation has been established, separately and severally.
- Respondent is subject to disciplinary action pursuant to Board Rule 3 in conjunction with section 5100(f) of the California Business and Professions Code for the wilful

violation of a Board Rule for failing to maintain his address of record with the Board, by reason of the Findings of Fact numbers 11, 19, 20 and 21 and cause for revocation has been established, separately and severally.

- 8. Respondent is subject to disciplinary action pursuant to Board Rule 87.5 in conjunction with section 5100(f) of the California Business and Professions Code for the wilful violation of a Board Rule for his failure to comply with an order to complete specified continuing education, by reason of the Findings of Fact numbers 22 and 23 and cause for revocation has been established, separately and severally.
- 9. Each of the Findings in Aggravation of Penalty in paragraphs 25 through 29 above, and all of them, provide further support for the imposition of the penalty of revocation of licensure.

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03541110-SF96AD0267 Case No. AC-96-18 Default Decision

ORDER OF THE BOARD OF ACCOUNTANCY 1 Certified Public Accountant Certificate number 42803, 2 heretofore issued to respondent Norman Poplowitz, is hereby 3 revoked. An effective date of September 6 , 1996, has been assigned to this Order. 5 Pursuant to California Government Code section 11520, 6 subdivision (b), respondent is entitled to make any showing by 7 way of mitigation; however, such showing must be made in writing 8 to the Board of Accountancy, 2000 Evergreen Street, Suite 250, 9 Sacramento, California 95815, prior to the effective date of this 10 decision. 11 12 Made this \_6th day of August , 1996. 13 14 15

> Shackleton, President Board of Accountancy Department of Consumer Affairs

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03541110-SF96AD0267 Case No. AC-96-18 Default Decision

1 2	DANIEL E. LUNGREN, Attorney General of the State of California JEANNE COLLETTE WERNER
3	Deputy Attorney General, State Bar No. 93170 Department of Justice
	2101 Webster Street, 12th Floor
4	Oakland, California 94612-3049 Telephone: (510) 286-3787
5	Attorneys for Complainant
6	
7	BEFORE THE
8	BOARD OF ACCOUNTANCY DEPARTMENT OF CONSUMER AFFAIRS
9	STATE OF CALIFORNIA
10	
11	In the Matter of the Accusation ) NO. AC-96-18
12	Against:
13	NORMAN POPLOWITZ ) ACCUSATION 4950 Haverhill Commons )
14	Circle, #24 ) West Palm Beach, FL 33417 )
15	Certified Public Accountant )
	Certificate No. 42803
16	Respondent. )
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18	Complainant Carol B. Sigmann, as cause for disciplinary
19	action, alleges:
20	1. Complainant is the Executive Officer of the
21	California Board of Accountancy ("Board") and makes and files
22	this accusation solely in her official capacity.
23	LICENSE INFORMATION
24	2. On or about May 10, 1985, Certified Public
25	Accountant Certificate No. 42803 was issued by the Board to
26	Norman Poplowitz ("respondent"). The certificate expired on
27	April 1, 1994, and was delinquent until his renewal form and fee

were processed on April 23, 1994. At that time, his certificate renewal was denied and he was issued a 150-day temporary license pursuant to Welfare & Institutions Code Section 11350.6. The temporary license expired on September 20, 1994 and the CPA certificate was, and remains suspended by the terms of Welfare & Institutions Code Section 11350.6 effective September 20, 1994.

STATUTES, REGULATIONS, AND PROFESSIONAL STANDARDS

- 3. At all times material herein, section 5100 of the California Business and Professions Code (hereinafter "Code") has provided in pertinent part that "(a)fter notice and hearing, the Board may revoke, suspend or refuse to renew any permit or certificate" issued by the Board for unprofessional conduct, including but not limited to:
  - 5100 (c) Dishonesty, fraud, or gross negligence in the practice of public accountancy.
  - 5100 (f) Willful violation of the Accountancy Act or any rule or regulation promulgated by the board.
  - 5100 (h) Fiscal dishonesty or breach of fiduciary responsibility of any kind.
- 4. Code section 5037(b) provides that a licensee shall furnish to a client or former client, upon request and reasonable notice, certain records defined therein. The Board's regulations, codified in Title 16 of the California Code of Regulations, provide, in section 68, that a licensee, after demand by or on behalf of a client, shall not retain client

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records. Although, in general the accountant's working papers are the property of the licensee, if such working papers include records which would ordinarily constitute part of the client's books and records and are not otherwise available to the client, then the information on those working papers must be treated the same as if it were part of the client's books and records.

- 5. Board Rule 3 provides that "it shall be mandatory for every permit holder to file, in writing, with the board at the time of the payment of his or her renewal fee his or her address and business connections and to notify the board, in writing, within 30 days of any change thereof occurring during the renewal period."
- 6. Board Rule 87(a) requires that a licensee complete at least 80 hours of qualifying continuing education during every two-year period immediately preceding permit renewal. Board Rule 87.5(a) provides that, following an investigation or hearing conducted by the Board's administrative committee held pursuant to Code section 5020, the committee, as appropriate, may order a licensee to:
  - (1) complete additional (to the standard 80-hour requirement) continuing education which will contribute to the licensee's professional competence;
  - (2) complete part of the required 80 hours in specific areas; and/or
  - (3) complete part or all of the standard 80 hours, or part or all of specified courses ordered under this section, by a specified date.

<sup>1.</sup> The Board's rules, codified at Title 16 of the California Code of Regulations in Sections 1-99, are hereinafter referred to as "Board Rule." Thus, Section 68 is Board Rule 68.

Board Rule 87.5(b) provides that the failure of a licensee to comply with an order by the committee made under this section constitutes cause for disciplinary action under Code section 5100.

- 5. Board Rule  $52^{2l}$  provides in part that a licensee shall respond to any inquiry by the Board or its appointed representatives. The response shall include making available all files, working papers and other documents requested. Failure to respond to the inquiry within 30 days constitutes a violation of section 5100(f) of the Accountancy Act. Any inquiry by the Board requiring a response pursuant to this section shall be in writing.
- 8. Pursuant to Code section 118(b), the suspension, expiration, or forfeiture by operation of law of a license issued by the Board shall not during any period within which it may be renewed, restored, reissued or reinstated, deprive the Board of its authority to institute or continue a disciplinary proceeding against the licensee upon any ground provided by law or to enter an order suspending or revoking the licensee or otherwise taking disciplinary action against the licensee on any such ground.
- 9. Welfare and Institutions Code Section 11350.6 provides, inter alia, in the circumstances set forth therein, for the enforcement of a support order judgment through the withholding of, or suspension of, a professional license by a licensing board.

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<sup>2.</sup> This rule was formerly Board Rule 54.1 and was renumbered effective September 3, 1995.

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U.S. Treasury Department Circular No. 230, section 10.22, requires that an individual practicing before the Internal Revenue Service exercise due diligence in preparing, assisting, approving and/or filing returns and other documents with the IRS.

## Cost Recovery Authorization

Code section 5107 provides, in part, that the 11. Board may request the administrative law judge, as part of the proposed decision in a disciplinary proceeding, to direct any holder of a permit or certificate found in violation of Code section 5100 (a), (b), (c), (h), (i) or (j), to pay to the Board all reasonable costs of investigation and prosecution of the case, including, but not limited to, attorney's fees.

## FOR CAUSES FOR DISCIPLINE

- Respondent Norman Poplowitz practiced as a certified public accountant in the state of California. address of record as reflected on his letterhead and in Board records was: Norman Poplowitz, Certified Public Accountant, 10 Carnelian Way, San Francisco, California 94131, Telephone: 415-Respondent counted among his clients the following 550-7000. individuals, each of whom filed complaints with the Board regarding respondent, as set forth below:
  - James Hanson, Complaint Investigation No. A-94- $783^{3/}$ : Respondent failed to file Mr. Hanson's 1993 income tax returns. Respondent withheld the records

Each complaint is assigned a number and is thus identified by the Board as it moves through the investigative process.

necessary for Hanson to obtain representation elsewhere.

- b. Mary McGuire on behalf of A.J. Christian's Fine Jewelers, No. A-94-906: Respondent failed to provide accounting services, that is, he failed to produce financial statements, for client A.J. Christian's Fine Jewelers. Respondent withheld the company's books and records. The services were prepaid with jewelry from the client's store.
- c. Robert Vavasour, No. A-95-56: Respondent failed to file Mr. Vavasour's 1993 income tax returns.

  Respondent withheld the records necessary for Mr.

  Vavasour to obtain service elsewhere.
- d. Ethel Dunn, No. A-95-98: Respondent failed to file Ms. Dunn's 1991 personal and related non-profit corporation income tax returns. Respondent billed, and received payment, for these services, but failed to provide Ms. Dunn with the returns.
- e. Roozbeh Chubak, President of Infortech Research Studies, No. A-95-162: Respondent failed to file an amended corporation income tax return for the fiscal year ended June 30, 1990. Respondent withheld the records necessary for Mr. Chubak to obtain service elsewhere.
- f. David Rosenthal, No. A-95-176: Respondent grossly understated Mr. Rosenthal's estimated tax payments for the tax year 1992, causing penalty assessments totaling

\$800.

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g. Chester Manning, No. 408-92: Respondent failed to perform tax services for which he had been engaged in February 1991. When asked, beginning in 1992, to return the taxpayer's records, the respondent failed to respond to the request.

- paragraph 12 above, cause for discipline of respondent's license exists pursuant to Code section 5100(c) (gross negligence) in that, in each instance and in all of them, respondent's conduct with respect to representing his clients and failing to complete work he had contracted to perform, constitutes an extreme departure from the standard of practice.
- 14. Incorporating by reference the matters alleged in paragraph 12 with respect to clients Hanson, Vavasour, Dunn, Rosenthal, Manning and Chubak above, cause for discipline of respondent's license for unprofessional conduct exists in violation of Code section 5100 and applicable professional standards, including Treasury Department regulations.
- paragraph 12 above, cause for discipline of respondent's license in violation of Code section 5100(h) in that respondent breached his fiduciary responsibility to his clients Hanson, A. J. Christian's Fine Jewelers, Vavasour, Dunn, Chubak, Rosenthal, and Manning within the meaning of Code section 5100(h) by failing to perform or complete accounting services he was engaged to perform.

16. Incorporating by reference the matters alleged in paragraph 12 above, cause for discipline of respondent's license exists pursuant to Code section 5100(f) in conjunction with Code section 5037(b) and Board Rule 68 for his failure to return, and his unlawful retention of, client records for each of the clients identified in paragraph 12.

# Respondent's Move to Florida

- Board but believed to be in or about June 1994, respondent closed his accounting office in California and moved to West Palm Beach, Florida, where he obtained an unpublished telephone number. He failed to notify his clients of his whereabouts and neither made arrangements to continue his representation of them, nor did he withdraw from his representation of them.
- 18. Incorporating by reference the matters alleged in paragraphs 12 and 17 above, cause for discipline exists pursuant to Code section 5100(c) (gross negligence) in that, with respect to each of the clients, his conduct in abandoning his clients constitutes an extreme departure from the standard of practice.
- 19. Incorporating by reference the matters alleged in paragraph 17 above, and further alleging that respondent failed to change his address of record with the Board until September 1994—and then only after Board investigators had, through their investigative efforts, located and contacted him to Florida—cause for discipline of his license exists under Code section 5100(f) in conjunction with Board Rule 3.
  - 20. Incorporating by reference the matters alleged in

paragraphs 17 and 19, and further alleging that a letter sent by a Board representative to a Florida address obtained from the Monterey County District Attorney's office resulted in no response from the licensee, cause for discipline of respondent's license exists under Code section 5100(f) in conjunction with 5 Board Rule 52. 6

# FOR FURTHER CAUSE FOR DISCIPLINE

On July 3, 1993, respondent was required to attend an Administrative Committee Investigative Hearing (ref. Code section 5020) and was ordered, based upon deficiencies detected in the committee's review of a compilation report submitted by the licensee, to complete specific continuing education in order to contribute to his professional competence. Pursuant to Board Rule 87.5(a)(2) and (3), respondent was ordered to complete 24 of his required 80-hour continuing education requirement for the licensing period April 1, 1992 through March 31, 1994, by December 31, 1994, in the following areas:

> Financial Preparation for Non-public Entities: 8 hours; FASB Update: 8 hours; and 8 hours. Compilations and Reviews:

Respondent was provided forms on which to report course participation.

Incorporating by reference the matters alleged in 22. paragraph 21, respondent is subject to discipline under Board Rule 87.5(b) in conjunction with Code section 5100(f) in that he failed to submit evidence to the committee that he had completed the ordered continuing education. The evidence was not even forthcoming after two notices in 1995 that the evidence had not

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been received. Further, the respondent failed to produce the evidence at a subsequent appearance before the committee in April 1995.

# MATTERS ALLEGED IN AGGRAVATION OF PENALTY

- It is alleged, in aggravation of penalty, that: 23.
- Respondent's failures to timely perform services and/or return client records seriously compromised clients' ability to obtain services elsewhere, as well as resulting in penalties and other financial harm to clients.
- Respondent's failure to respond to the Board and В. his failure to change his address of record with the Board exacerbated injury to his clients and hampered the Board's efforts on their behalf.
- Respondent's callous disregard as evidenced by his lack of care for the appropriate storage and return of client records and his inability to locate some of those records to date as well as his virtual abandonment of clients mid-engagement with no notice to them has seriously compromised his clients' interests and evidences his total disregard for his professional responsibility toward them.

#### PRAYER

WHEREFORE, complainant requests that the Board hold a hearing on the matters alleged herein, and that following said hearing, the Board issue a decision:

> Revoking Certified Public Accountant Certificate Number 42803, heretofore issued to respondent Norman Poplowitz;

1	Awarding the Board costs as provided by statute;
2	and
3	3. Taking such other and further action as the Board
4	deems proper.
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6	DATED: 1996
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8	Carol B. Sigmann Executive Officer
9	Roard of Accountancy
10	Department of Consumer Affairs State of California
11	Complainant
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14	JCW:parn (4/24/96)
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